

**MILAN AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, July 20, 2022
AGENDA**

I. Call to Order

II. Pledge of Allegiance

III. Communications

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public meeting. There are two times for public participation during the meeting as indicated in the agenda. When addressing the Board, you will be asked to state your name. The Board determines the amount of time granted to individuals or groups to speak. Each person shall be allowed to speak for up to 3 minutes. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such items will be referred to the superintendent for advisement, investigation, study, and/or recommendation or designated as future agenda items for Board consideration.

A. Public Comments

IV. Routine Matters for Approval

- A. Corrected Minutes of the Workshop Meeting May 24, 2022
- B. Minutes of the Workshop Meeting of June 22, 2022
- C. Approval of Bills/Reimbursement of Expenses

V. Board Organization

- A. Deposit and Banking Resolutions
- B. Delegation of Posting Responsibilities
- C. Appointment of Legal Counsel
- D. Appointment of MASB Delegates

VI. Old/New Business

- A. Budget and Finance Issues
 - 1. School Loan Revolving Fund – Annual Loan Activity Application - Attachment A
 - 2. Technology Purchases
 - a. USAC E-rate Purchases - Attachment B
 - b. Student Device Purchases - Attachment C
- B. Curriculum Issues
 - 1. Social Studies Curriculum - Attachment D
- C. Personnel Issues
 - 1. Teacher Appointments
- D. Board Issues
 - 1. Communications Committee Update - Karen Hunt
 - 2. District Scorecard Update - Attachment E
 - 3. Live Streaming Comments During Public Meetings
 - 4. Big Red Board Chats
- E. Buildings and Grounds
 - 1. Land Easement - Attachment F
- F. Public Comments
- G. Superintendent's Comments
- H. Assistant Superintendent's Comments
- I. Addenda
 - 1. Board Member Comments

VII. Adjournment

**MILAN AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, July 20, 2022
RESOLUTIONS**

I. Call to Order

The regular meeting of the Milan Area Schools Board of Education was called to order in the Milan High School Theater located at 200 Big Red Drive, Milan MI, 48160, by President Cislo at _____ p.m. on July 20, 2022.

Board Members Present:

Board Members Absent:

Staff Present:

Guests Present:

II. Pledge of Allegiance

III. Communications

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A. Public Comments

IV. Routine Matters for Approval

A. Corrected Minutes of the Workshop Meeting May 24, 2022

Motion by _____ supported by _____ to approve the corrected minutes of the Workshop meeting of May 24, 2022.

Faro ____ Frait ____ Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____
Carried _____.

B. Minutes of the Workshop Meeting of June 22, 2022

Motion by _____ supported by _____ to approve the minutes of the Workshop meeting of June 22, 2022.

Frait ____ Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____
Carried _____.

C. Approval of Bills/Reimbursement of Expenses

Motion by _____ supported by _____ to approve the bills/reimbursement of expenses.

Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____ Frait ____
Carried _____.

V. Board Organization

- A. Deposit and Banking Resolutions
- B. Delegation of Posting Responsibilities
- C. Appointment of Legal Counsel
- D. Appointment of MASB Delegates

Motion by _____ supported by _____ to adopt the following resolutions:

- A. To name JP Morgan Chase/Chase Bank, United Bank and Trust, Fifth Third Bank, US Bank, Michigan School District Liquid Asset Fund, Bank of NY Mellon, First Merchants Bank, and MBIA Michigan Class as depositories for General Fund, Payroll, Debt Retirement, Trust and Agency, Food Service, Athletic, and Internal Accounts for district moneys for the 2022-2023 fiscal year and that the following staff members' signatures be attached to the respective accounts as listed:

- * General Fund, Payroll & Invoice, Debt Retirement, Food Service, Trust and Agency, Athletics – Superintendent, Assistant Superintendent, and Finance Director
- * High School – MHS Principal, MHS Assistant Principal, and Superintendent
- * Middle School – MMS Principal, MMS Assistant Principal, and Superintendent
- * Symons Elementary – Symons Principal, Finance Director, and Superintendent
- * Paddock Elementary School – Paddock Principal, Finance Director, and Superintendent

Be it further moved that the superintendent or designee is authorized to transfer funds from savings to checking and checking to savings and is authorized to buy time savings certificates and invest district monies in accordance with state and/or federal law and Board Policy.

- B. To designate the Superintendent or designee to post notices of meetings.
- C. That the law firm of Thrun Law Firm, P.C., be retained as the district's legal counsel for the 2022-2023 fiscal year. Further moved that the Superintendent is authorized to extend the retainer relationship with Thrun Law Firm, P.C. for one year upon its anniversary date. Further moved that other legal counsel may be retained for specific purposes, as needed.
- D. To approve the appointments listed below:
1. Voting Delegates to MASB _____, _____.
 2. Alternate voting Delegates to MASB _____, _____.

Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____ Frait ____ Heikka ____
Carried _____.

VI. Old/New Business

- A. Budget and Finance Issues

1. School Loan Revolving Fund – Annual Loan Activity Application - Attachment A

Motion by _____ supported by _____ to approve the Annual Loan Activity Application Resolution for borrowing from the School Loan Revolving Fund as presented in Attachment A.

Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____ Frait ____ Heikka ____ Kiger ____
Carried _____.

2. Technology Purchases

- a. USAC E-rate Purchases - Attachment B

Motion by _____ supported by _____ to approve the USAC E-rate Purchases as presented in Attachment B.

Rosen-Leacher ____ Cislo ____ Faro ____ Frait ____ Heikka ____ Kiger ____ Moccio ____
Carried _____.

b. Student Device Purchases - Attachment C

Motion by _____ supported by _____ to approve the Student Device Purchases as presented in Attachment C.

Cislo ____ Faro ____ Frait ____ Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____
Carried _____.

B. Curriculum Issues

1. Social Studies Curriculum - Attachment D

Motion by _____ supported by _____ to approve the Social Studies Curriculum Purchases as presented in Attachment D.

Faro ____ Frait ____ Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____
Carried _____.

C. Personnel Issues

1. Teacher Appointments

Motion by _____ supported by _____ to appoint the following people to the teaching positions listed and Base Salaries listed effective for the 2022-2023 School Year.

- * Rachel Staley - Paddock SW (\$47,000)
- * Kathryn West - Paddock Speech Pathologist (\$70,418)
- * Craig McMahon - Paddock First Grade (\$44,798)
- * Breanna Wisnewski - Symons TC (\$57,609)
- * Emma Packard - Symons TC (\$40,500)
- * Sierra Moran - MMS STEAM (\$42,700)
- * Christina Rankin - MMS Science (\$40,500)
- * Krista Learman - MMS TC (\$52,448)

Frait ____ Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____
Carried _____.

D. Board Issues

1. Communications Committee Update - Karen Hunt
2. District Scorecard Update - Attachment E
3. Live Streaming Comments During Public Meetings

Motion by _____ supported by _____ to _____ live streaming comments during public meetings. _____ (allow or not allow)

Heikka ____ Kiger ____ Moccio ____ Rosen-Leacher ____ Cislo ____ Faro ____ Frait ____
Carried _____.

4. Big Red Board Chats

E. Buildings and Grounds

1. Land Easement - Attachment F

Motion by _____ supported by _____ to approve the land easement agreement as presented in Attachment F.

Kiger _____ Moccio _____ Rosen-Leacher _____ Cislo _____ Faro _____ Frait _____ Heikka _____
Carried _____.

F. Public Comments

G. Superintendent's Comments

H. Assistant Superintendent's Comments

I. Addenda

1. Board Member Comments

VII. Adjournment - Time of Adjournment _____.

School Bond Qualification and Loan Program
 School Loan Revolving Fund
 Bureau of Bond Finance
 Michigan Department of Treasury
 430 W. Allegan
 Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Milan Area Schools	District Code No. 81-100	County Washtenaw County
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CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 20th day of July, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

Michelle Heikka
 (Type or Print Name of Secretary)

 (Signature of Secretary)

Thomas Faro
 (Type or Print Name of Treasurer, Board of Education)

 (Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.

2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2022)	9.75	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2022		\$ 30,542,710.50
Estimated amount to borrow from or repay to the SBLF and/or SLRF		9,202,772.00
Estimated accrued interest		1,987,274.13
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2023		41,732,756.63

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Superintendent or Designee is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

Product Description	Explanation of Need	Service Provider	Contract Expiration Date	Total Pre-Discount Charges	Discount Rate	USAC E-rate Pays	Milan Pays	Service Delivery Deadline
Firewall (Hardware)	Replace End of Life / End of Support device	Sentinel Technologies, Inc.	2023-09-30	\$24,019.00	70.00%	\$16,813.30	\$7,205.70	2023-09-30
Firewall Installation and maintenance		Sentinel Technologies, Inc.	2027-06-30	\$24,845.00	70.00%	\$17,391.50	\$7,453.50	2023-09-30
UPS (Hardware)	Backup battery solution for critical servers that provide critical services (phones, etc)	Sentinel Technologies, Inc.	2023-09-30	\$15,161.00	70.00%	\$10,612.70	\$4,548.30	2023-09-30
UPS Installation and maintenance		Sentinel Technologies, Inc.	2023-06-30	\$1,222.00	70.00%	\$855.40	\$366.60	2023-09-30
Rack purchase and Installation	Replace out of date rack units that host switches and servers	Sentinel Technologies, Inc.	2023-09-30	\$15,680.00	70.00%	\$10,976.00	\$4,704.00	2023-09-30
				\$80,927.00		\$56,648.90	\$24,278.10	

Milan Area Schools

2022-2023

Annual Chromebook Purchases

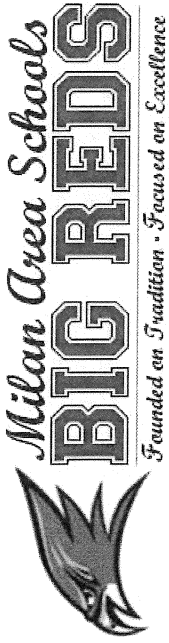
<u>Device Type</u>	<u>Grade Level</u>	<u>Price Per Device</u>	<u>Devices Needed</u>	<u>Total Amount</u>
HP Chromebook 11 G9 EE	6th	\$316.55	175	\$55,396.25
HP Chromebook 11 G9 EE	9th	\$316.55	175	\$55,396.25
HP Chromebook 11 G9 EE	SE Lab	\$316.55	35	\$11,079.25
HP Chromebook 11 G9 EE Touch	2nd	\$339.55	140	\$47,537.00
HP Chromebook 11 G9 EE Cases	All	\$21.00	525	\$11,025.00
			Total Price	\$180,433.75

Milan Area Schools

K-12 Social Studies

Curriculum Purchase (7-20-22)

Grades	Vendor	Included	Contract Term	Cost
K-5	InquirED Inquiry Journeys	Online Materials Updated Annually Teacher Access to App Instructional Guides Student Facing Resources Curriculum Based Professional Learning System Teacher Training	6 Year Subscription	\$72,110 Spread over Two Annual Installments of \$36,055
6-12	Houghton Mifflin Harcourt Social Studies	Digital Materials Updated Annually Teacher Access to Implementation Success Platform Annual Student License to ConnectED Platform Classroom Sets of Textbooks Guided Reading Workbooks for Students (annually) Teacher Training	6 Year Subscription	\$162,630 Spread over Two Annual Installments of \$81,315



5-11-22 - Milan Area Schools Scorecard

Academics Programs		Goal		Objectives		
Expand relevant and individualized learning opportunities for all students.		Convene a committee to investigate the Educational Development Plan process			Identify current Social Emotional Learning and 21st century programming	Investigate the development of a K-12 Social Emotional Learning and 21st century learning continuum
Measures		Paddock		Symons		
Test Scores		NWEA Math CGP		NWEA Math CGP		
		2018 - 65.9		2018 - 47.1		
		2019 - 67.5		2019 - 40.8		
		2020 - No Data		2020 - No Data		
		2021 - 38.4		2021 - 38.1		
		2022 - 53.5		2022 - 42.7		
		3-Year Weighted Avg - 51.8		3-Year Weighted Avg - 40.9		
		NWEA ELA CGP		NWEA ELA CGP		
		2018 - 59.8		2018 - 57.9		
		2019 - 53.0		2019 - 44.1		
		2020 - No Data		2020 - No Data		
2021 - 41.6		2021 - 34.6				
2022 - 54.6		2022 - 43.0				
3-Year Weighted Avg - 50.4		3-Year Weighted Avg - 40.7				
		MSTEP/PSAT Math SGP		MSTEP/PSAT Math SGP		
		2018 - 62.8		2018 - 39.7		
		2019 - 58.2		2019 - 39.2		
		2020 - No Data		2020 - No Data		
		2021 - 29.1		2021 - 27.5		
		2022 - Not Available		2022 - Not Available		
		Weighted Avg - Not Available		Weighted Avg - Not Available		
		MSTEP/PSAT ELA SGP		MSTEP/PSAT ELA SGP		
		2018 - 51.6		2018 - 54.8		
		2019 - 52.4		2019 - 36.3		
		2020 - No Data		2020 - No Data		
		2021 - 39.8		2021 - 33.0		
		2022 - Not Available		2022 - Not Available		
Weighted Avg - Not Available		Weighted Avg - Not Available				

Participation Rate in Extracurriculars	Lego League (6)	Lego League (8) Community Ed Programs	<p>7th Basketball - girls (14) 8th Basketball - girls (13) MS Football (32) MS Swim (23) 7th Basketball - boys (13) 8th Basketball - boys (14) MS Wrestling (27) 7th Volleyball (16) 8th Volleyball (16) MS Cross Country (11) Fuel Up to Play 60 (35) NJHS (16) Art Club Drama Club MMS Musical (35) Chess Club (17) Yearbook Club (22) Spelling Bee (15) Quiz Bowl (8)</p>	<p>Marching Band (~40) Fall Play (~40) GSA (~30) Diversity Club (~30) Language Club (~30) Barista Club (~30) World Foods Club (~30) Varsity Football (32) JV Football (24) Varsity Boys Soccer (16) JV Boys Soccer (18) Varsity Boys Tennis (12) JV Boys Tennis (10) Boys Cross Country (15) Boys Varsity Basketball (12) Boys JV Basketball (11) Boys Freshman Basketball (12) Varsity Wrestling (15) Boys Swim/Dive (21) Boys Varsity Bowling (12) Boys Ice Hockey (9) Varsity Baseball (15) JV Baseball (13) Boys Track (75) Boys Golf (11) Equestrian (15) Girls Cross Country (14) Varsity Sideline Cheer (16) JV Sideline Cheer (12) Girls Swim/Dive (22) Varsity Volleyball (15) JV Volleyball (12) Freshman Volleyball (14) Girls Varsity Golf (6) Girls Varsity Basketball (8) Girls JV Basketball (7) Girls Varsity Bowling (4) Girls Ice hockey (1) Varsity Softball (17) Girls Track (44) Varsity Girls Soccer (20) Girls Varsity Tennis (12) Girls JV Tennis (11) Girls Water Polo (5)</p>
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Promotion Rate Ending June 2022	K: 99.3% 1st: 100% 2nd: 100%	3rd: 100% 4th: 100% 5th: 100%	6th: 100% 7th: 100% 8th: 100%	Graduation rate: 2019: 92.68% 2020: 93.89% 2021: 89.93% 2022: Not Yet Available
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Learning Environment Culture		Goal		Objectives	
Measures		Improve and foster a safe learning environment that supports the academic, social, emotional, physical, creative, and cultural needs of the individual.	Review professional development opportunities in the areas of mental health, trauma, diversity, and responsive teaching		Convene a committee to assess and review alternative education options
		Paddock	Symons		Middle School
Attendance		09/21: 92.9% 10/21: 92.4% 11/21: 90.0% 12/21: 86.4% 1/22: 88.5% 2/22: 92.6% 3/22: 90.4% 4/22: 92.2% 5/22: 90.3% 6/22: 96.1%	09/21: 92.7% 10/21: 92.7% 11/21: 89.3% 12/21: 87.2% 1/22: 87.0% 2/22: 92.2% 3/22: 92.4% 4/22: 92.0% 5/22: 91.7% 6/22: 95.3%		09/21: 91.8% 10/21: 91.6% 11/21: 85.4% 12/21: 83.1% 1/22: 83.3% 2/22: 90.5% 3/22: 88.7% 4/22: 90.4% 5/22: 88.4% 6/22: 91.2%
		09/21: 2 OSS 10/21: 1 OSS 11/21: 1 OSS 12/21: 0 OSS 1/22: 0 OSS 2/22: 2 OSS 3/22: 1 OSS 4/22: 2 OSS 5/22: 2 OSS 6/22: 1 OSS	09/21: 2 ISS, 3 OSS 10/21: 1 ISS, 1 OSS 11/21: 3 ISS, 7 OSS 12/21: 2 OSS 1/22: 3 ISS, 3 OSS 2/22: 4 ISS, 11 OSS 3/22: 0 ISS, 6 OSS 4/22: 4 ISS, 3 OSS 5/22: 0 ISS, 9 OSS 6/22: 1 ISS, 1 OSS		09/21: 26 ISS, 7 OSS 10/21: 35 ISS, 12 OSS 11/21: 20 ISS, 18 OSS 12/21: 16 ISS, 12 OSS 1/22: 15 ISS, 15 OSS 2/22: 26 ISS, 10 OSS 3/22: 29 ISS, 18 OSS 4/22: 18 ISS, 15 OSS 5/22: 30 ISS, 21 OSS 6/22: 7 ISS, 9 OSS
Disciplinary Actions		09/21: 2 OSS 10/21: 1 OSS 11/21: 1 OSS 12/21: 0 OSS 1/22: 0 OSS 2/22: 2 OSS 3/22: 1 OSS 4/22: 2 OSS 5/22: 2 OSS 6/22: 1 OSS	09/21: 2 ISS, 3 OSS 10/21: 1 ISS, 1 OSS 11/21: 3 ISS, 7 OSS 12/21: 2 OSS 1/22: 3 ISS, 3 OSS 2/22: 4 ISS, 11 OSS 3/22: 0 ISS, 6 OSS 4/22: 4 ISS, 3 OSS 5/22: 0 ISS, 9 OSS 6/22: 1 ISS, 1 OSS		09/21: 5 OSS 10/21: 10 OSS 11/21: 3 OSS 12/21: 4 OSS 1/22: 3 OSS 2/22: 6 OSS 3/22: 1 OSS 4/22: 1 OSS 5/22: 5 OSS 6/22: 0 OSS
Ongoing Learning Environment and Culture Initiatives		Science of Reading Decodable Texts WIN Time Mindset For Learning C.A.S.E.L. SEL Kindness Campaign	WIN Time Math Intervention Program Gaga Ball Pit Market Day TRAILS CBT/Mindfulness Playground Upgrades		TRAILS Peer to Peer Reading Intervention Math Intervention Student Council PBIS Classroom 180 Mindfulness
					TRAILS Peer to Peer Advanced Programming Leadership Class (SNAP) Staff Led PD Big Red Media Production

Communications

Community Engagement

Goal		Objectives	
Measures			
Current Communication Methods	Paddock	Develop and implement a comprehensive plan to foster student, family, staff, and community engagement and partnerships.	Conduct perception survey
	Building Newsletters Teacher Newsletters School Messengers Social Media Posts Website Emails Phone Calls Printed Flyers	Convene a committee to review and access district/building communication	Develop a communication perception survey
	Symons	Middle School Building Updates Academic Planners Building Newsletters School Messengers Social Media Posts Website Emails Phone Calls	High School PowerSchool Announcements School Messengers Social Media Posts Website Emails Phone Calls

Personnel Leadership

Goal		Objectives	
Measures			
New Hires 2022-23 School Year	Paddock	Recruit and retain skilled, passionate, and effective staff who are committed to the success of Milan Area Schools and its place in the community.	Expand programming for support of new teachers (years 0-5)
	J. Kishiyama - Social Worker A. Creech - 2nd Grade O. Aurand - 3rd Grade R. Staley - Social Worker K. West - Speech Pathologist C. McMahon - First Grade	Redesign staff culture survey	Review salary and extra duty compensation
Resignations/Retirements 2022-23 School Year	Paddock		
	T. Klein J. Belhaj	Symons	High School A. Groppe - Math A. Shoop - ELA
		Middle School A. Furton - TC M. Ponik - Math L. Kutschman - Social Studies S. Moran - STEAM C. Rankin - Science K. Learman - TC	C. Zupi S. Porter

Finance

Goal		Objectives	
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Operations

Operations		Maintain and improve facilities/equipment to support safe, innovative programs.	Identify and attend to critical HVAC, roof, parking lot, and bus needs	Introduce Board to sinking fund option	Address critical technology needs
Measures					
		MHS Facad Repairs Athletic Sound System Athletic Bleachers	HVAC Inspections Complete HVAC Improvements In Progress Roof Inspections Complete Roof Improvements In Progress Parking Lot Maintenance Complete Bus Purchases Complete	Sinking Fund Conversations Starting Soon	System Improvements In Progress Annual Purchases Complete
District Fund Balance		06/30/2021: \$5,924,740 (audited) 06/30/2022: \$3,948,582 (from June 2022 Amendment)			
Fund Balance Above 10%		06/30/2021: \$3,261,616 (audited) 06/30/2022: \$901,575 (from June 2022 Amendment)			
		Objective Key:	Objective Met	Objective On Track	Objective Not Met

EASEMENT AGREEMENT

This Easement Agreement ("Easement Agreement" or "Agreement") is entered into on _____, 2022, between Milan Area Schools, a Michigan general powers school district organized and operating pursuant to the Revised School Code, MCL 380.1, et seq., as amended, whose address is 100 Big Red Drive, Milan, Michigan 48160 (the "District") and MDM DEVELOPMENTS, LLC, (DBA Madison Estates), a Michigan limited liability company, whose address is 10195 Carpenter Road, Milan, Michigan 48160 ("Madison Estates"), for the grant of an easement as more particularly described herein. The District and Madison Estates are each a "Party" and sometimes collectively referred to herein as the "Parties".

WHEREAS, the District owns real property in the City of Milan, County of Monroe, State of Michigan, commonly known as Symons Elementary School, 432 S. Platt Road, Milan, Michigan 48160, and legally described on Attachment A, attached hereto, as the "District Property";

WHEREAS, Madison Estates owns real property in the City of Milan, County of Monroe, State of Michigan, West of Platt Road and immediately to the North of the District Property, 330 S. Platt Road, Milan, Michigan 48160, and legally described on Attachment A, attached hereto, as the "Madison Estates Property";

WHEREAS, Madison Estates desires an easement for drainage purposes over an approximately +/-2.36 acre portion of the District property, consisting of the Northeast corner (approximately 169 feet by 263 feet) and an approximately 32 feet by 550 feet line of property along the North edge of the District Property, as more particularly described in Attachment A, attached hereto, as the "Easement Area"; and

WHEREAS, the District desires to grant Madison Estates an easement over the Easement Area, for drainage purpose, in accordance with the terms and conditions contained in this Agreement.

NOW THEREFORE, the Parties agree as follows:

1. **Grant of Easement.** The District hereby grants to Madison Estates an easement for drainage purposes on, over, and across the Easement Area (the "Easement").

2. **Consideration.** This Easement is granted for and in consideration of One Dollar (\$1.00) paid by Madison Estates to the District, which payment the District hereby acknowledges receiving, as well as all of the following:

- a. Madison Estates shall install and maintain a drainage ditch along the North side of the District Property and a detention pond in the Northeast corner of the District Property (collectively, the "Drainage Improvements"), as more particularly described in Attachment A, attached hereto. The District shall be permitted to divert surface waters into the Drainage Improvements. Madison Estates' obligation to maintain the Drainage Improvements includes, but is not

limited to, mowing, cleaning, and dredging the Easement Area so as to facilitate the Parties' reasonable use thereof.

- b. Madison Estates shall install and maintain a 5-foot concrete sidewalk at least 4-inches thick with a broom finish within the Northeast corner of the District Property and to the North of the District Property, as more particularly described in Attachment A, attached hereto, all of which may be used by the District's employees, students, invitees, and public guests.
- c. Madison Estates shall install twelve (12) maple trees, with stakes and mulch rings, near the Drainage Improvements in the Northeast corner of the District Property, as more particularly described in Attachment A, attached hereto.

3. **The District's Use.** In addition to the use described in Paragraph 2, above, the District may use the Easement Area for any purpose that is not inconsistent with the rights given to Madison Estates pursuant to this Agreement.

4. **Entire Agreement.** This Agreement and its attachments constitute the entire agreement between the District and Madison Estates with respect to the subject matter of this Agreement, and all prior negotiations and agreements, whether written or oral, shall be of no further force and effect. This Agreement may not be modified except by a writing signed by both the District and Madison Estates.

5. **Successors and Assigns.** This Agreement shall be fully binding upon the heirs, successors, and assigns of the District and Madison Estates, respectively.

4. **Severability.** If any term, covenant, or condition of this Agreement, or the application of which to any party or circumstance, shall be to any extent invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall be effective, and each term, covenant, or condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.

5. **Governing Law.** Any disputes under this conveyance shall be subject to the laws of the State of Michigan.

6. **Termination.** This Easement Agreement will terminate (i) upon agreement of the Parties, (ii) upon Madison Estates' abandonment of the Easement Area, or (iii) upon Madison Estates' failure to perform the obligations set forth in this Agreement, including those set forth in Paragraph 2 and Paragraph 3, and to cure such failure within 48 hours of receiving written notice of failure by the District.

7. **Effective Date.** This Agreement shall become effective as of the date upon which the last Party listed below shall have signed this Agreement.

GRANTOR:

MILAN AREA SCHOOLS

Dated: _____

By: _____

Its: _____

The foregoing was acknowledged before me in Monroe County, Michigan, this ____ day of _____, 202____, by _____, on behalf of Milan Area Schools.

_____(Signature)

_____(Printed)

_____ County, Michigan

My Commission Expires: _____

Acting in _____ County, Michigan

GRANTEE:

MADISON ESTATES

Dated: _____

By: _____

Its: _____

The foregoing was acknowledged before me in Monroe County, Michigan, this ____ day of _____, 202____, by _____, on behalf of Madison Estates _____.

_____(Signature)

_____(Printed)

_____ County, Michigan

My Commission Expires: _____

Acting in _____ County, Michigan

When Recorded Return to:	Drafted By (Without Opinion):
Madison (MDM DEVELOPMENTS, LLC) 10195 Carpenter Road Milan, MI 48160 _____ _____ _____	Kirk C. Herald, Esq. Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, Michigan 48826

ATTACHMENT "A"

Milan Schools Legal Descriptions

53-030-011-00 (Milan High School)

COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 3, T5S, R6E, MILAN TOWNSHIP, MONROE COUNTY, MICHIGAN; THENCE S00DEG 19'05"E 639.09 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 3 FOR A PLACE OF BEGINNING; THENCE S89DEG 40'35"E 1343.67 FEET ALONG THE SOUTHLINE OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 3; THENCES00DEG 00'34"E 1943.48 FEET ALONG THE EAST LINE OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SAID SECTION 3; THENCE N89DEG 57'02"W 1333.14 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF REDMAN ROAD(66 FT WIDE); THENCE N00DEG 19'05"W 1949.95 FT ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 3 TO THE PLACE OF BEGINNING, BEING PART OF THE NE 1/4 OF SAID RIGHT-OF-WAY TO THE STATE OF MICHIGAN OVER THE SOUTHERLY 66.00 FEET THEREOF AS RECORDED IN LIBER 246, PATE 390, AND BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

53-030-009-00 (Symons Elementary School)

CITY OF MILAN SEC 3 T5S R6E 60 A S 3/4 OF E 1/2 OF NE 1/4.

53-030-011-10 (Bus Garage)

"SCHOOL PROPERTY B" - BEG AT THE N ¼ CORNER OF SEC 3, T5S, R6E, MILAN TOWNSHIP, MONROE CO, MICHIGAN; TH S89°34'49"E 62.24 FT ALG THE N LN OF SAID SEC 3 AND THE S LN OF SEC 34, T4S, R6E, YORK TOWNSHIP, WASHTENAW CO, MICHIGAN TO THE S ¼ CORNER OF SAID SEC 34 AS MONUMENTED; TH S89°35'02"E 1284.89 FT ALG THE N LN OF SAID SEC 3 AND THE S LN OF SAID SEC 34; TH S00°00'34"E 636.88 FT ALG THE E LN OF THE W ½ OF THE NE ¼ OF SAID SEC 3; TH N89°40'35"W 1343.67 FT ALG THE S LN OF THE N ½ OF THE NE ¼ OF THE NE ¼ OF SAID SEC 3; TH N00°19'05"W 639.09 FT ALG THE N-S ¼ LN OF SAID SEC 3 TO THE POB, BEING PART OF THE NE ¼ OF SAID SEC 3, CONTAINING 19.70 AC OF LAND, MORE OR LESS, AND BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

BOUNDARY SURVEY
PART OF SECTION 3, T5S-R6E,
CITY OF MILAN, MONROE COUNTY, MICHIGAN.

PARENT PARCEL LEGAL DESCRIPTION
(AS PROVIDED)

A PORTION OF LAND SITUATED IN THE CITY OF MILAN SECTION 3, TOWNSHIP 05 SOUTH, RANGE 06 EAST MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING FROM THE NORTH 1/4 CORNER OF SAID SECTION 3 ON THE NORTH LINE OF SAID SECTION 3, S89°35'02"E 1347.13 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ON SAID NORTH LINE, S89°35'02"E 1035.62 FEET; S00°18'05"W 204.33 FEET ; S89°24'55"E 311.50 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 3 AND THE CENTERLINE OF PLATT ROAD 66' WIDE; THENCE ON THE SAID EAST LINE S00°18'05"W 430.36 FEET; THENCE N89°40'35"W 1343.67 FEET; THENCE S00°00'34"E 636.88 FEET TO THE POINT OF BEGINNING, CONTAINING 18.18 ACRES OF LAND MORE OR LESS.

PARCEL 1 LEGAL DESCRIPTION

A PORTION OF LAND SITUATED IN THE CITY OF MILAN SECTION 3, TOWNSHIP 05 SOUTH, RANGE 06 EAST MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING FROM THE NORTH EAST CORNER OF SAID SECTION 3 ON THE EAST LINE OF SAID SECTION 3, S00°18'05"W 270.08 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ON SAID EAST LINE, S00°18'05"W 124.61 FEET; N89°40'35"W 153.03 FEET; N00°18'05"E 124.61 FEET; THENCE S89°40'35"E 153.03 FEET TO THE POINT OF BEGINNING, CONTAINING 0.44 ACRES OF LAND MORE OR LESS. SUBJECT TO ANY RIGHTS, RESTRICTIONS AND EASEMENTS OF RECORD IF ANY.

PARCEL 2 LEGAL DESCRIPTION

A PORTION OF LAND SITUATED IN THE CITY OF MILAN SECTION 3, TOWNSHIP 05 SOUTH, RANGE 06 EAST MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING FROM THE NORTH EAST CORNER OF SAID SECTION 3 ON THE EAST LINE OF SAID SECTION 3, S00°18'05"W 394.69 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ON SAID EAST LINE, S00°18'05"W 160.00 FEET; N89°40'35"W 153.03 FEET; N00°18'05"E 160.00 FEET; THENCE S89°40'35"E 153.03 FEET, BACK TO THE POINT OF BEGINNING. CONTAINING 0.56 ACRES OF LAND MORE OR LESS. SUBJECT TO ANY RIGHTS, RESTRICTIONS AND EASEMENTS OF RECORD IF ANY.

PARCEL 3 LEGAL DESCRIPTION

A PORTION OF LAND SITUATED IN THE CITY OF MILAN SECTION 3, TOWNSHIP 05 SOUTH, RANGE 06 EAST MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING FROM THE NORTH EAST CORNER OF SAID SECTION 3 ON THE EAST LINE OF SAID SECTION 3, S00°18'05"W 554.69 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ON SAID EAST LINE, S00°18'05"W 80.00 FEET; N89°40'35"W 153.03 FEET; N00°18'05"E 80.00 FEET; THENCE S89°40'35"E 153.03 FEET, BACK TO THE POINT OF BEGINNING. CONTAINING 0.28 ACRES OF LAND MORE OR LESS SUBJECT TO ANY RIGHTS, RESTRICTIONS AND EASEMENTS OF RECORD IF ANY.

*BEARINGS ARE BASED ON
THE PARENT PARCEL LEGAL
DESCRIPTION

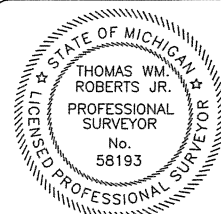
*THIS SURVEY AND DESCRIPTIONS HERON
COMPLY WITH THE REQUIREMENTS OF
PUBLIC ACT 132 OF 1970, AS AMENDED,
AND THAT THE RATION OF CLOSURE OF
THE UNADJUSTED FIELD OBSERVATIONS
ARE NO GREATER THAN 1 PART IN 5000

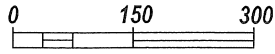
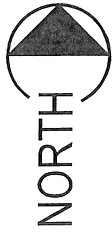
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SURVEY FOR:
BUDDS GENERAL
CONTRACTING, LLC
DATE: 4/29/2022
JOB NO. : 1359841
DRAWN BY: TG
CHECKED BY: TR

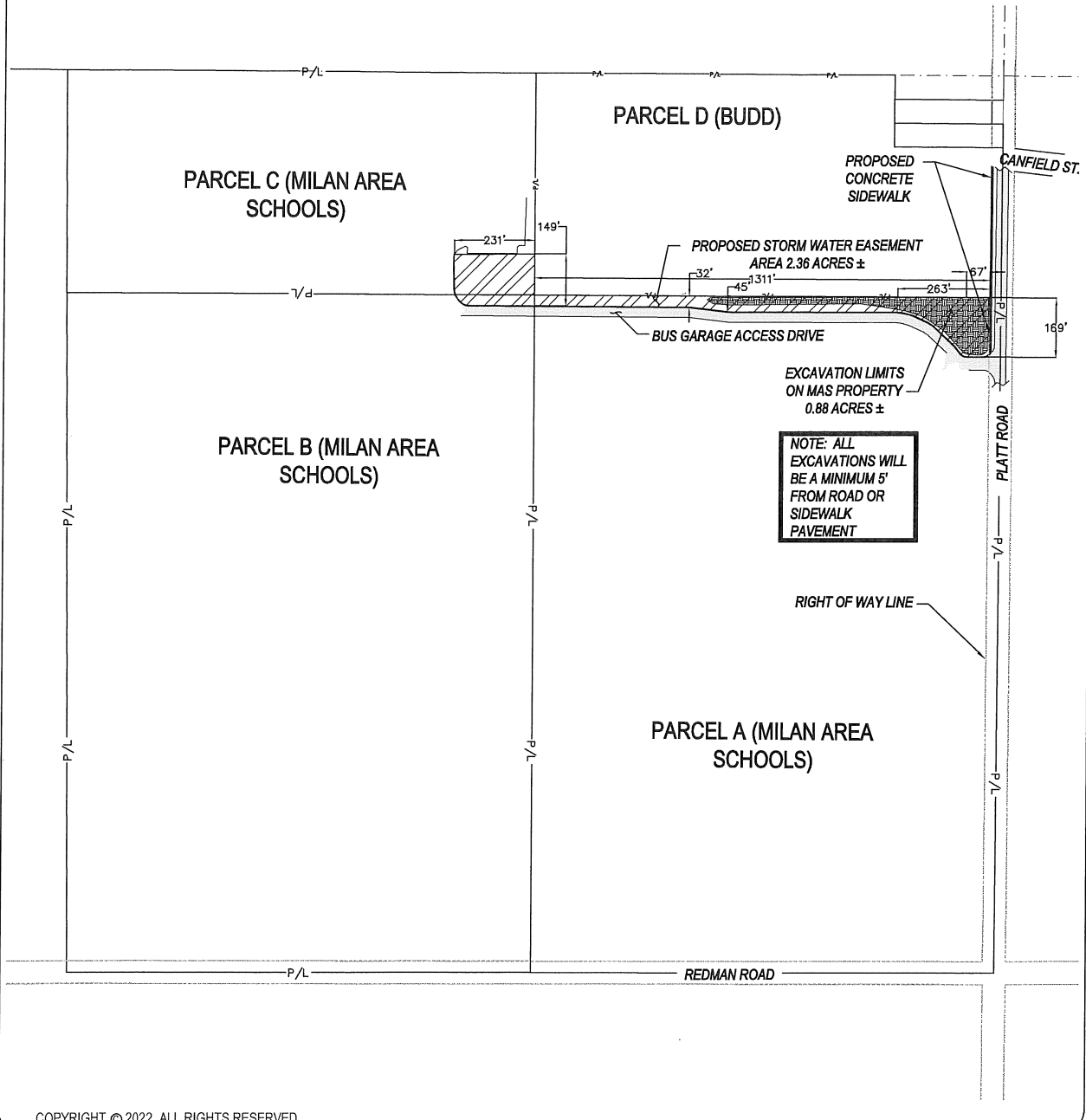
REIS
Engineering & Surveying
Canton, MI 248-469-6945

1 OF 4





EASEMENT SKETCH PLAN
PART OF SECTION 3, T5S-R6E,
CITY OF MILAN, MONROE COUNTY, MICHIGAN.



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SKETCH FOR:

DANIEL BUDD
DATE: 7/13/2022
JOB NO. : 1359841
DRAWN BY: TG
CHECKED BY: TR

DRAFT

MILAN AREA SCHOOLS BOARD OF EDUCATION WORKSHOP MEETING Tuesday May 24, 2022

The workshop meeting of the Milan Area Schools Board of Education was called to order in the Milan High School Theater located at 200 Big Red Drive, Milan MI, 48160, by President Cislo at 7:00 p.m. on May 24, 2022.

Board Members Present: Cislo, Heikka, Kiger, Faro, Frait, Landingham

Board Members Absent: Moccio

Signed in Staff ~~Staff Present:~~ Bryan Girbach, Ryan McMahon, Krista Hendrix, Yvette Kashmer, ~~Nathan Rodriguez~~, Jennifer Barker

Signed in Guests ~~Guests Present:~~ Sawyer Johnson, Grant Segrist, ~~Nathan Bowman~~, ~~Gunnar Kruise~~, ~~Elias Hobbs~~, ~~Marco Killguss~~, ~~Zack Fink~~, ~~Tyler Denham~~, ~~Matt Bowman~~, ~~Peter Pena~~, ~~Gavin Kruise~~, ~~Adam Du Bois~~, ~~Trent Spradlin~~, ~~Zach Spradlin~~, ~~Ethan Budd~~, ~~Ryder Knox~~, ~~Makenna Noon~~, ~~Sydney Bain~~, ~~Payton Seog~~, ~~Madeline Soules~~, ~~Julia Loreh~~, ~~Lisa Bain~~, ~~Rachel Hobbs~~, ~~Kirk DeMars~~, ~~Holli Vallade~~, ~~Alibeth Vandergrift~~, **Yo Gabba Gabba**, Carnek Gutierrez, Steve Frait

Pledge of Allegiance

The Board held a moment of silence in honor of Robb Elementary School in Uvlade Texas.

Motion by Frait supported by Heikka to commend the 2021-2022 Milan High School Boys Tennis Team and their coaches for all of their accomplishments this season.
All Ayes. Carried 6-0

Motion by Frait supported by Faro to commend the 2021-2022 Milan High School Equestrian Team and their coach for all of their accomplishments this season. All Ayes. Carried 6-0

Comments from the public were heard.

- Rachel Hobbs requested that her comments be included in the minutes. She asked how the proposed student count in the budget was derived, the status of the investigation addressed in the 3/9/2022 resolution, and the status of the scorecard.
- Kirk DeMars requested that his comments be included in the minutes. He commented in support of honoring the sports teams, resources for the equestrian team, and timing of the Communications Committee's recommendation related to the meeting minutes.

Motion by Faro supported by Landingham to approve the minutes of the regular meeting of May 11, 2022. Carried 5-1 No vote by Frait

- Kirsten Frait requested that her comments be included in the minutes. She commented in support of including more details in the meeting minutes.

Motion by Faro supported by Landingham to appoint the following person to the teaching position listed and Base Salary listed effective for the 2022-2023 School Year.

* Jessica Kishiyama – Behavior Specialist (\$70,418)

All Ayes. Carried 6-0

Superintendent Girbach discussed with the Board the 2022 Tax Year Debt Millage Rate

Motion by Frait supported by Faro to adopt the Resolution in support of the 2022-2023 WISD Budget as included in Attachment C1. All Ayes. Carried 6-0

The Board received first readings on the 2021-2022 budget amendments and the 2022-2023 preliminary budgets.

- 2021-2022 General Fund Budget Amendment – Attachment D
- 2021-2022 Debt Funds Budget Amendment – Attachment E
- 2021-2022 Food Service Budget Amendment – Attachment F
- 2021-2022 Student/School Activities Budget Amendment – Attachment G
- 2022-2023 General Fund Preliminary Budget – Attachment H
- 2022-2023 Debt Funds Preliminary Budget – Attachment I
- 2022-2023 Food Service Preliminary Budget – Attachment J
- 2022-2023 Student/School Activity Funds Preliminary Budget – Attachment K

Motion by Faro supported by Landingham to renew the Food Service Management Company Contract for the 2022-2023 school year with Chartwells School Dining Service Management Company as described in Attachment L. Further, to authorize the superintendent or designee to sign all necessary documents. All Ayes. Carried 6-0

The Board was provided with an update regarding the Communication Committee.

- Tom Faro requested that his comments be included in the minutes. He commented on his support of the current meeting minutes format and for not amending the Board Policy related to the meeting minutes.

The Board was provided with an update regarding the School Board Vacancy.

The Board was provided with an update regarding the Big Red Board Chats.

Comments from the public were heard.

- Kirk DeMars requested that his comments be included in the minutes. He commented on his support for having the Board Policy reflect the desire of the community and including more detail in the meeting minutes.

- Steve Frait requested that his comments be included in the minutes. He commented on his support for including more detail in the meeting minutes, concerns related to listening to the public, and following the by-laws.

Comments from the Superintendent were heard.

Comments from the Assistant Superintendent were heard.

Comments from Board Members were heard.

Time of Adjournment: 10:03 p.m.

Draft

**MILAN AREA SCHOOLS
BOARD OF EDUCATION
WORKSHOP MEETING
Wednesday, June 22, 2022**

The workshop meeting of the Milan Area Schools Board of Education was called to order in the Milan High School Theater located at 200 Big Red Drive, Milan MI, 48160, by President Cislo at 7:00 p.m. on June 22, 2022.

Board Members Present: Cislo, Kiger, Moccio, Heikka, Faro

Board Members Absent: Frait

Signed in Staff: Bryan Girbach, Yvette Kashmer, Connie Cox

Signed in Guests: Sara Meray, Betty Rosen-Leacher, John Leacher, George Elder, Beth Vandergrift, Annie Kruise, Rachel Hobbs, Andy Douglas, Alecia Powell, Debbie Allen, Patrick Brown, Murphy Payeur

Pledge of Allegiance

Patrick Brown, Director of the Michigan Adult Community and Alternative Education, recognized Connie Cox for her 11 years of service on the Board of the Michigan Adult Community and Alternative Education

Public Comments:

- Rachel Hobbs expressed excitement regarding the upcoming Board Member appointment, she asked if recent survey data would be made available to the public, she addressed communications with Milan High School administration, she asked about the status of allowing YouTube comments, she expressed her concerns with school lunch drop off and the previous meeting minutes, and asked about expenses and disbursements being included in the Board Packet.

Motion by Faro supported by Kiger to approve the minutes of the budget hearing of June 7, 2022. All Ayes. Carried 5-0

Motion by Kiger supported by Moccio to approve the minutes of the regular meeting of June 7, 2022. All Ayes. Carried 5-0

Nominations for the Vice President position were accepted. Faro nominated Kiger. No other nominations were offered.

Motion by Faro supported by Heikka to elect Janice Kiger for Vice-President of the Milan Area Schools Board of Education for the remainder of the 2022 calendar year. All Ayes. Carried 5-0
Motion by Faro supported by Moccio to appoint the following people to the teaching positions listed and Base Salaries listed effective for the 2022-2023 School Year. All Ayes. Carried 5-0

- * Sarah Button - 1st Grade (\$52,448)
- * Abigail Groppe - MHS Math (\$40,500)
- * Matthew Ponik - MMS Math (\$62,309)
- * Lindsay (Gauthier) Kutschman - MMS Social Studies (\$44,798)
- * Angela Creech - 2nd Grade (\$57,609)
- * Olivia Aurand - 3rd Grade (\$40,500)
- * Abigail Shoop - MHS ELA (\$51,298)

Motion by Faro supported by Kiger to authorize borrowing up to \$1,500,000 against anticipated state aid for the 2022-2023 fiscal year as specified in the borrowing resolution included as Attachment A. All Ayes. Carried 5-0

Motion by Moccio supported by Heikka to approve the 2022-2023 Board Meeting Calendar as presented in Attachment B. All Ayes. Carried 5-0

Jan Kiger expressed concerns related to deviating from Board practice, and the practice of most elected boards/counsels, of holding Board meetings on a consistent night of the week.

Motion by Heikka supported by Moccio to approve the policy updates as presented in Attachments C1 and C2. All Ayes. Carried 5-0

The Board held the new Board Candidate Interviews

The Board conducted the Board Candidate Selection Process

1st Tally	Cislo	Faro	Frait	Heikka	Kiger	Moccio	Total
Douglas	2	3	x	4	3	3	15
Elder	5	4	x	5	5	5	24
Meray	3	2	x	2	2	2	11
Payeur	4	5	x	3	4	4	20
Rosen-Leacher	1	1	x	1	1	1	5

2nd Tally	Cislo	Faro	Frait	Heikka	Kiger	Moccio	Total
Douglas	2	3	x	3	3	3	14
Elder	x	x	x	x	x	x	x
Meray	3	2	x	2	2	2	11
Payeur	x	x	x	x	x	x	x
Rosen-Leacher	1	1	x	1	1	1	5

Motion by Moccio supported by Faro to appoint Betty Rosen-Leacher to serve as a member of the board of education of Milan Area Schools for the unexpired term of Amy Landingham (resigned) ending on December 31, 2022, as authorized by law. All Ayes. Carried 5-0

Public Comments

- Annie Kruse expressed support for holding Board meetings on nights other than Wednesdays. She also pointed out that the meeting minutes from a June 2008 Board meeting were not available on the website.
- Rachel Hobbs expressed support for holding Board meetings on nights other than Wednesdays. She also expressed support for holding a Town Hall meeting.

Superintendent's Comments:

- Superintendent Girbach's comments can be found at:
<https://www.milanareaschools.org/Page/75>

Board Member Comments:

- Board Member Cislo explained that the Communications Committee would send out a survey to Board Members seeking their perspective on community communication. He also stated that the Communications Committee discussed the possibility of holding a Town Hall meeting and the limits on such a meeting imposed by the Open Meetings Act. As a result, the Communications Committee recommended holding additional Big Red Board Chats to allow additional two-way communication. These meetings will be held quarterly.
- Board Member Faro thanked Amy Landingham for her friendship, advocacy, and counsel and wished her well.
- Board Member Heikka thanked the candidates for their interest in the open Board seat.

- Board Member Moccio discussed the success of the Pride Picnic and flag raising at city hall. She also mentioned a Monroe Evening News article explaining that Milan was one of the few cities flying the Pride Flag.
- Board Member Kiger thanked all of the applicants for the empty Board seat for their time. She also thanked Connie Cox for all she's done for our students. She also asked about requirements to attend the upcoming FCI graduation.

Time of Adjournment 8:41 p.m.